

LOGAN UNIVERSITY

JOB POSTING

Logan University is comprised of the College of Chiropractic and the College of Health Sciences and blends the perfect balance of tradition with innovation. Established in 1935, Logan College of Chiropractic is one of the largest and most respected chiropractic colleges in North America. Through the College of Health Sciences, Logan offers master's degrees in sports science and rehabilitation, and nutrition and human performance that are accredited by the Higher Learning Commission of North Central. Other program offerings include undergraduate coursework including an Accelerated Science Program to help students complete their basic science coursework at an accelerated pace, offered in both online and on-campus formats, and two baccalaureate degrees- A Bachelor of Science degree in Human Biology and a Bachelor of Science degree in Life Science.

Logan's 112-acre wooded campus is located in Chesterfield, MO, a quiet residential suburb of St. Louis. Its low student-to-faculty ratio provides more personalized instruction, which is most conducive to effective learning. MSNBC has selected Logan's campus as an editor's pick of one of "America's Most Beautiful College Campuses." Logan offers an outstanding benefits package to eligible employees including free chiropractic care. Learn more about Logan University at www.logan.edu.

Interested candidates please send resume to: resumes@logan.edu

Health Center Clinician: Part time

SUMMARY: Support Logan's efforts to accomplish their mission to graduate competent, qualified, confident doctors of chiropractic. Providing quality patient care is the number one responsibility, while engaging in the mentoring and education of the interns under their charge. Responsible for providing clinical training of student interns, all aspects of patient evaluation and management, inclusive history/consultation, physical and diagnostic exam procedures, differential diagnosis, treatment planning and application, report of findings, proper documentation, patient education by performing the following duties.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

1. Responsible for all aspects of patient care. Demonstrate, supervise and assist interns in patient consultations, examinations and treatment protocols. Develop consistency in expectations and evaluations of students in the clinical setting. Identify students with deficiencies in any area of requirements and bring these to the student's attention. Utilize peer mentors whenever possible. . Report intern violations of health center regulations in a timely manner. Provide new patient consultations and report of findings. Sign travel slip and at the same time, initial all procedures on travel slip. Review and sign off on the EHR.
2. Manage the Logan University Clinic of their charge to the best of their ability, providing competent oversight of daily operations. Keep regular office hours and forwards all statistics as requested. Report to the administration regarding the maintenance status of the facility and equipment. Assist in providing a budget for

their clinic.

3. Hold clinic meetings with interns and staff (if needed) on a monthly basis. Provide a written list of expectations, rules, regulations and guidelines on performance in their clinic. Emphasizes utilization of the clinic model.
4. Meet regularly with interns to review lab reports, case reports, review clinical strengths/weaknesses, review patient files and assist interns in development of marketing plans.
5. Set up a file on each intern to facilitate evaluation and assessment. Maintain accurate records on each intern that shall include evaluations and assessments. Submit procedure credits and assessments in a timely manner. Provides objective assessments of student's skills, utilizing the Meta-Competencies as outlined in CCE Standards.
6. Participate in the intern assessment process, file audits and quality care assessments.
7. Attend and participate in clinician meetings and faculty development.
8. Follow all quality patient care measures and initiatives deployed.

Competencies: To perform the job successfully, an individual should have interpersonal skills that allow them to focus on solving conflict, keeps emotions under control and remain open to others' ideas. Must be able to write clearly and informatively. Must have leadership and decision-making abilities and know how to delegate work assignments. Must be ethical, dependable and able to follow organizational policies and procedures. Must be able to prioritize, manage competing demands. Maintain a professional demeanor and manner while dealing with a wide variety of people.

Qualifications: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Doctor of Chiropractic degree and five years practice experience and/or training; or equivalent combination of education and experience. Must be acupuncture certified, or actively seeking certification. Must have basic math skills and ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public. Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form. Ability to demonstrate all skills related to the successful practice of chiropractic.

Computer Skills: To perform this job successfully, an individual should have knowledge of Spreadsheet software and Word Processing software.

Certificates, Licenses, Registrations: Must be a Doctor of Chiropractic licensed in the appropriate state, NOCE in acupuncture.

Physical Demands: The physical demands described here are representatives of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with

disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk to or hear patients, student interns and staff. The employee is frequently required to sit when doing paperwork or using computer. Must frequently stand, walk and use their hands and fingers in order to demonstrate chiropractic techniques. The employee must occasionally lift or move patients weighing over 100 pounds. Specific vision abilities required by this job include close vision in order to use the computer to produce communications and reports and to review/interpret x-ray and diagnostic imagery slides. Overall, the physical requirements are those consistent with performing the duties of a practicing chiropractor.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The work environment in this position is characteristic of a normal office environment. The noise level in the work environment is usually moderate.

NOTE: This job description in no way states or implies that these are the only duties to be performed. The employee will be required to follow any other instructions and to perform any other duties requested by his or her supervisor.

An employee is expected to assist and provide coverage for coworkers during peak periods, vacation days or sick days at all locations, and to work with administration in the attainment of the College's missions and goals.